



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6357967
Procuring Entity DEPARTMENT OF TOURISM
Title PHILIPPINE INTERNATIONAL DIVE EXPO (PHIDEX) 2019
Area of Delivery

Solicitation Number: 2019-07-0165	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	6
Category: Corporate Giveaways	Date Published	31/07/2019
Approved Budget for the Contract: PHP 961,000.00	Last Updated / Time	31/07/2019 00:00 AM
Delivery Period:	Closing Date / Time	05/08/2019 14:00 PM
Client Agency:		
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. BIDDER : Corporate Giveaways Supplier

II. PROJECT TITLE : Philippine International Dive Expo (PHIDEX) Promotional Materials

III. MINIMUM REQUIREMENTS

- Must have at least 2 years of experience and expertise in producing promotional materials;
- Must be registered with the Philippine Government Electronic Procurement System (PhilGEPS);
- Must submit actual sample of items together with the proposal;
- Must be willing to provide services on send-bill arrangement;
- Must be able to deliver promotional materials by September 10, 2019.

IV. SCOPE OF WORK

a. Lot 1

Item: Dive Philippines Collared Shirt

Material: French Terry

Color: To be determined based on availability

Design:

Chest – Dive Philippines logo (Full Color, Embroidered)

Back – "Dive Team" text (White, Silkscreen or Heatpress Print)

Left Sleeve – It's More Fun in the Philippines logo (Full Color, Embroidered)

Right Sleeve – Dive Flag (Full Color, Silkscreen or Heatpress Print)

Quantity: 150 pcs (Size breakdown to be advised)

Estimated Price: PhP 600.00 each

b. Lot 2

Item: Philippine International Dive Expo (PHIDEX) Commemorative Event T-Shirt

Material: Cotton

Color: Black

Design:

Chest – Underwater Photo (Full Color, Silkscreen or Heatpress Print)

Left Sleeve – It's More Fun in the Philippines logo (Full Color, Embroidered)

Right Sleeve – Philippine International Dive Expo logo (Full Color, Embroidered)

Quantity: 150 pcs (Size breakdown to be advised)

Estimated Price: PhP 400.00 each

c. Lot 3

Item: Philippine International Dive Expo (PHIDEX) Event Marshal T-Shirt

Material: Cotton

Color: Black (30) / White (3)

Design:

Chest – Philippine International Dive Expo logo (Full Color, Silkscreen or Heatpress Print)

Left Sleeve – It's More Fun in the Philippines logo (Full Color, Silkscreen or Heatpress Print)

Right Sleeve – Dive Philippines logo (Full Color, Silkscreen Heatpress Print)

Quantity: 60 pcs (Size breakdown to be advised)

Estimated Price: PhP 300.00

d. Lot 4

Item: Dive Philippines Tote Bag

Material: Condura PU

Color:

Body – To be determined based on availability

Handle – To be determined based on availability

Design:

Front – Underwater Photo with Dive Philippines Logo (Full Color, Sublimation Print)

Back – It's More Fun in the Philippines logo (Full Color, Sublimation Print)

Size: 15.5" (L) x 14" (W)

Quantity: 120 pcs

Estimated Price: PhP 350.00 each

e. Lot 4

Item: Dive Philippines Lanyard

Material: Nylon

Color: To be determined based on availability

Design: Philippine International Dive Expo (PHIDEX) logo (Full Color, Sublimation Print)

Size: 1 inch (W)

Quantity: 300 pcs

Estimated Price: PhP 150.00 each

f. Lot 5

Item: Metal Straw Set

Inclusions:

1 pc 6mm Food-safe Metal Straw

1 pc 12mm Food-safe Metal Straw

2 pcs Cleaning Brush

1 pc 23 cm x 6 cm Canvas Pouch with Velcro Closure

Design (Canvas Pouch):

Underwater Photo with Dive Philippines logo (Full Color, Sublimation Print)

Quantity: 150 pcs

Estimated Price: PhP 300.00 each

g. Lot 6

Item: Reusable Stainless Steel Insulated Bottle (16oz)

Specifications:

18/8 Stainless Steel construction

Climate Lock double-wall vacuum insulation

Food safe and non-toxic electropolished interior

Leak proof cap

BPA Free

Must be able to keep drinks hot for up to 10 Hours and iced for up to 30

Hours

Design:

Philippine International Dive Expo logo (Full Color, Digital Sublimation Print)

Quantity: 80 pcs

Estimated Price: PhP 2,700.00 each

h. Lot 7

Item: Dive Philippines Foldable Eco-Bag with Pouch

Material: Nylon

Color: To be determined based on availability

Design:

Side A: Philippine International Dive Expo logo (Full Color, Silkscreen or Heatpress Print)

Side B: Dive Philippines logo (White, Silkscreen or Heatpress Print)

Size: 17 in (W) x 15 in (L)

Quantity: 3,500 pcs

Estimated Price: PhP 80.00 each

i. Lot 8

Item: Dive Philippines Collapsible Silicone Coffee Cup (350ml) with Canvas Fabric Drawstring Pouch

Specifications:

BPA-Free Food-grade silicone cup with lid and cup sleeve

Spill proof

Dishwasher and Microwave safe

Canvas Fabric Pouch with Custom Embroidery of PHIDEX and Dive Philippines Logo

Silicone Coffee Cup Size:

Diameter: 3.5 inches

Expanded Height: 5 inches

Collapsed Height: 2 inches

Canvas Fabric Drawstring Pouch Size:

Width: At least 4.5 inches

Length: At least 6 inches

Quantity: 100 pcs

Estimated Price: PhP 600.00 each

j. Lot 9

Item: Dive Philippines Equipment Mesh Bag with Drawstring Closure

Material: Durable Nylon Mesh

Design:

Dive Philippines logo (Full Color, Embroidered)

Size: 11.5 inches (W) x 20 inches (H) x 7 inches (D)

Quantity: 100 pcs

Estimated Price: PhP 750.00 each

k. Lot 10

Item: Dive Philippines Notepad and Pen Set

Notepad Design:

Philippine International Dive Expo and Dive Philippines logo (Full Color Print) on each page; 50 leaves; 100gsm; A5 size

Pen Design:

Philippine International Dive Expo logo (Full Color Print); Black Pen Ink

Quantity: 150 sets

Estimated Price: PhP 200.00 each set

• NOTE: Partial bids are allowed. All goods are grouped in lots. Bidders have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

V. BUDGET

Total budget for this project is NINE HUNDRED SIXTY ONE THOUSAND PESOS (PHP 961,000.00) only.

VI. CONTACT INFORMATION

- Project Officer: Celstine Sy
- Contact Number: +632 459 5200 local 509
- Email Address: ctsy@tourism.gov.ph / phdiveteam@gmail.com

PREPARED BY:

CELSTINE SY

Member, Office of Product and Market Development (OPMD) - Dive

Other Information

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)
Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC's above Php500K))
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

Created by TERESITA A. ROMANES

Date Created 30/07/2019

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